

**POLICE ADVISORY AND REVIEW COMMITTEE
EXECUTIVE DIRECTOR'S REPORT
January 1, 2018 – March 31, 2018**

AUDIT OF DISCIPLINE PROCESS

The Committee audits all completed investigations from the Internal Affairs Unit of the Knoxville Police Department. The results of the first quarter audits were as follows:

Total of Cases Audited by the PARC Committee was six:

Officers Disciplined	5
Civilian Employees Disciplined	0

<u>Disciplines Imposed</u>	<u>Number of Officers</u>	<u>Number of Civilian Employees</u>
Verbal Counseling	5	

The Police Advisory and Review Committee and the Executive Director concurred with Internal Affairs' conclusions on each case reviewed. The Committee asked for additional information on four of the six cases reviewed. After reviewing the additional information provided, the Committee concurred with the findings of the Internal Affairs Unit.

AUDITS OF KPD POLICIES AND PROCEDURES

Reviewed the following ordinances, policies, and procedures as result of the Executive Director's evaluation of the Internal Affairs Investigations and complaints brought to the Executive Director:

- General Order 1.22 (Use of Discretion)
- General Order 1.36 (Harassment)
- General Order 1.60 (Response to Resistance/Use of Force)
- General Order 1.8 (Emergency Equipment and Vehicle Flight Response Driving)
- General Order 1.41 (Bias Based Policing)
- General Order 2.16 (Digital In-Car Recording Equipment)
- General Order 4.6 (Preliminary & Follow-Up Investigations Procedures)
- Standard Operating Procedure 1.19 (Unbecoming Conduct)
- Standard Operating Procedure 1.24 (Use of Force)
- Standard Operating Procedure 1.39 (Arrest, Search, and Seizure)
- Standard Operating Procedure 2.04 (Conduct – General)
- Standard Operating Procedure 3.00 (Courtesy)

ADVOCACY (STRENGTHENING THE RELATIONSHIP BETWEEN THE CITIZENS AND THE KPD)

- The Executive Director continues to educate citizens about the Police Advisory and Review Committee by speaking as an invited guest to monthly meetings held by community groups.
- During the Knoxville Police Department's Roll Call Meeting, The Executive Director provided PARC's 4th Quarter Report and information regarding PARC's structure and volunteer board.
- The Executive Director attended the Knoxville Police Department's Awards Recognition of officers whom were recognized for going above the call of duty to serve citizens of Knoxville. The awards provided were the Life Saving Award, Employee of the Month, Officers of the Month, and Unit Commendation for Outstanding Dedication to Safety and Security.

COMMUNITY OUTREACH

- The Executive Director continues to meet with citizens and community groups to discuss concerns and complaints to develop plans for successful resolutions.
- The Executive Director attends meetings hosted by the East Tennessee Civil Rights Working Group, which is comprised of volunteers whom seek information regarding public safety and criminal justice. The meetings are led by the Federal Bureau of Investigation, Knoxville Division.
- The Executive Director served as a guest speaker and panelist for discussions centered around diversity, public safety, and restorative practices.
- The Executive Director served as a vendor along with the Community Relations Department for the 2018 Neighborhood Conference. The conference included several groups and organizations whom provided useful information for citizen of Knoxville. The Community Relations Department featured information regarding "Saving Our Sons" and the Police Advisory & Review Committee.

NETWORKING

- The Executive Director was selected as a "40 Under 40" recipient by the Greater Knoxville Business Journal, whom celebrates 40 young leaders who are making a difference in the City of Knoxville.
- The Executive Director was able to provide a tour and introduction of the Knox County Public Defenders Community Law Office to the PARC Intern. The PARC Intern was able to obtain information about the services and resources provided by Mark Stephens and his staff.
- The Executive Director prepared a tour and introduction of the Knox County District Attorney's Office, in which the PARC Intern was able to meet with Assistant District Attorneys to discover a real-life view of their daily responsibilities. In addition, the PARC Intern was provided with a tour of the City Courts and processes that take place in a court session.